

Form -S

NOTICE OF DAILY HOURS OF WORK, REST INTERVAL, WEEKLY HOLIDAY ETC.,
See Sub Rule (4) rule 18 of the Tamil Nadu Shops and Establishments Rules, 1948

Name and Address of the
Establishment:

Mr. Service Mobile Communications (I) Pvt Ltd.
#11, N.R.D Towers, 1st Floor, 1st Avenue, Ashok Nagar, Chennai - 83

Date of Payment of Wages:
Every month 5th

Name of the Employer/MD with
Address

PART - I												PART - II			
S. No	Name of the Person Employed	Sex	Father's Name	Designation	Employee Number	Date of Entry into Service	Adult/ Adolescent/Child	Shift	Time of Commencement of work	Rest Interval	Time at which the work Ends	Weekly Holidays	Class of Workers	Max.	Min.

Place Chennai
Date 01.07.2013

Signature of the Employer/Manager/Contractor/Authorised Person

FORM III

[See Sub-Rule (5) of Rule 3 and Sub-rule of the Tamil Nadu shops and Esatblishments (National and Festival Holidays) Rules, 1959

Proceedings of _____

Under Section 3 of the Tamil Nadu Industrial Establishments (National and Festival Holidays Act, 1985 (Tamuil Nadu Act XXXIII of 1958

I Specify the

_____ Festival/s mentioned in colomn (2) of the statement below for which days
Festival/s mentioned in colomn (3) of the statement below in lieu of the festival metioned in Col 2

STATEMENT

S. No	Description of the Festival	Description of the festival in lieu of that / those mentioned in column 2

Date

Signature of the Inspector

FORM NO: 5

See Sub Rule (1) of the rule 5 of the Tamil Nadu Shops and Establishments (National and Festival Holidays) Rules 1959.

STATEMENT SHOWING THE HOLIDAYS ALLOWED UNDER SECTION 3 OF THE TAMIL NADU INDUSTRIAL ESTABLISHMENTS (NATIONAL AND FESTIVAL HOLIDAYS) ACT, 1958.(TAMIL NADU ACT XXIII OF 1958)

Name and Address of the Establishment Mr. Service Mobile Communications (I) Pvt Ltd,
#11, N.R.D towers, 1st Floor, 1St Avenue, Ashok Nagar, Chennai
- 83

Name and Address of the industrial Establishment _____

No and Date of the Proceedings of the Inspector _____

STATEMENT OF FESTIVAL HOLIDAYS ALLOWED IN THE YEAR

S. No	Description of the Holidays	Days, Dates and Months of the year on whichh the National and festival holidays are allowed under Section 3 of the Tamil Nadu Industrial Establishments (National and Festival Holidays) act, 1958 (Tamil NaduAct XXXIII of 1958)			
		No Of Days	Days	Month	Year

Date _____

Signature of the Employer

Form II

NOTICE

See sub-rule (2) of Rule 3 of the Tamil Nadu Industrial Establishments (National and Festival Holidays) rules, 1959

I have Proposed to the _____

(a) Enter the designation of the Inspector

_____ that the

_____ Festival/s mentioned in column (2) of the statement below be specified

Following

Festival/s mentioned in column (3) of the statement below may be specified in lieu of the festival/s already specified

Statement

S. No	Description of the Festival	Description of the festival/s proposed for specification in lieu of that/those mentioned in Column (2)

2. Any Employee of this industrial Establishment or Trade union representing the employee if this industrial Establishment may send to the above mentioned Inspector objections or Suggestions, If any, to the proposal mentioned above

3. The Objections or suggestions should reach the above mentioned inspector within a period of Fifteen days from the date on which the notice is displayed in the premises on the Industrial Establishment

Date on which the notice was
exhibited

Signature of the Employer

Form No I

See sub-rule (1) of the Rule 3 of the Tamil Nadu Industrial Establishments (National and Festival Holidays Rules, 1959

Name and Address of the Employer	
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To

(Designation and address of the Inspector having jurisdiction over the area in which the industrial establishment is situated)	
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Sir _____ (Company Name) _____

(B)

I Propose that the following festivals may be specified under the section (3) of the Tamil Nadu Establishments (National and Festival Holidays) Act, 1958 (Tamil Nadu Act XXXIII of 1958 in respect to my industrial Establishments namely (a) at (b)

S. No	Description of Festivals
1	
2	
3	
4	
5	

2. The Total No of Employees in the above industrial Establishment is _____

3. A Notice in Form No: II has been exhibited in the above industrial establishment on _____ and a copy of the notice afore said is enclosed here with _____

4. The Names of the trade union which claim to represent my employees are _____

5. To my Knowledge there is no Trade union representing the Employees (c)

Date _____

Place _____ Signature of the Employer